



MINUTES OF THE CURRICULUM PERFORMANCE COMMITTEE MEETING HELD ON WEDNESDAY 17 APRIL 2024 AT 10.30 AM IN T108, THE BOARD ROOM, THE ROUNDHOUSE

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MINUTES OF THE CURRICULUM PERFORMANCE COMMITTEE MEETING HELD ON WEDNESDAY 17 APRIL 2024 AT 10.30 AM IN T108, THE BOARD ROOM, THE ROUNDHOUSE

Present: Alan Brady (Chair), Sue Bradley, Andrew Cochrane, Phil Dover, Narinder Sharma, Anju Virdee

In attendance: Melanie Lanser, Heather Kelly, Rose Matthews (Clerk to the Corporation)

Prior to the meeting external governors had a tour of the Health and Social Care curriculum, led by the Vice Principal – Quality of Education

	Action	Date
37/23-24 WELCOME AND INTRODUCTIONS		
Anju Virdee was welcomed to her first Curriculum Performance meeting and introductions took place.		
38/23-24 APOLOGIES FOR ABSENCE		
Apologies for absence were received and accepted for Mandie Stravino, Jack Ellis-Guthrie and Sophie Sanderson.		
Officers unable to attend were Kate Martin and Kate Cox.		
39/23-24 DECLARATIONS OF INTEREST, CONFIRMATION OF ELIGIBILITY AND QUORUM		
All members were eligible, and the meeting was quorate. There were no new declarations.		
40/23-24 MINUTES OF THE MEETING HELD ON 7 FEBRUARY 2024		
RESOLVED: The minutes of the meeting held on 7 February 2024 were formally approved as a true and accurate record.		
41/23-24 MATTERS ARISING		
34/23-24 Advanced British Standard – The Chair asked what would happen to ABS in light of the election. The DP advised she was preparing a response in March and agreed to share with the Committee Chair. <i>The DP is feeding into the consultation with the AoC – which may have already been submitted. This to be followed up with the DP who was not at the meeting. The Director of Strategy and Regulation had delivered a presentation to the Audit Committee and the DFE were continuing to drive forward.</i>	KM	25/06/24
ACTION CARRIED OVER.		

42/23-24 **ORGANISATION PERFORMANCE MANAGEMENT REPORT (OMPR) AND QUALITY IMPROVEMENT PLAN (QIP)**

The Vice Principal delivered a comprehensive report on the OMPR, covering teaching and learning – which was structured around the EIF judgements, along with the QIP to committee members.

The OMPR analysed in-year performance up until the 8 March 2024 (ILR7).

The report covered the quality of education and intent, represented in the curriculum through the curriculum plans and handbook for employers and apprentices and Markbook which tracked the progress of students.

The College had high expectations and the quality of education and the breakdown of judgement was presented in the report. Members received updates on the outcomes of learning walks and any action where required. **The Committee Chair questioned if one of the concerns in report was one person multiple times or multiple people.** It was multiple people. **He also asked if those teachers requiring intervention had the opportunity to watch excellent practitioners.** It was desirable but could be challenging to implement.

The Committee Chair noted retention in lexis had dropped. This was due to students being moved out of the city by the Home Office – which was beyond DCG's control. **NS asked how often they were moved.** It was explained some students had been moved due to housing shortages in the city and had looked to neighbouring communities to support. Some had not been granted asylum and were heading into an appeals process.

Clarification was also sought by members in relation to those apprenticeship academies with the greatest decrease in retention. The reason for this was discussed at length with Committee members.

The Corporation Chair questioned the decline in apprenticeship retention since January and asked it that was to be expected. It was explained there would always be students leaving and this was much less than the previous year. The College had improved its engagement with employers to ensure they had a genuine want for apprentices and some employer motives were being investigated. Sometimes employees were dismissed for legitimate reasons or redundancies. Early year had seen a churn in that area.

Narrowing the Gap data in attendance and retention was shared with Pakistani being the biggest demographic group. Students with mental wellbeing was the biggest gap in for attendance and retention.

The results of February's Student Voice Survey was presented. This had a slightly lower return rate but overall satisfaction was at 92% and the academy breakdown aligned with the areas identified for improvement.

In year data indicated apprenticeships were within minimum measures. The detail of those passed planned end date were shared. **Members questioned what action was being taken.** Meetings were taking place with the Apprenticeship Manager to look at progress and action plans. **The Committee Chair asked what was being suggested for that cohort of students,** it was explained 1-1 meetings with employers. **NS asked it was individuals or groups,** it was confirmed it was individuals.

AV asked if there was any intended action to support the individuals. They were mentored for improvement and re-observed. The VP agreed to investigate those who were deemed to required improvement in their learning walk observation and track their progress. This would be featured in a future report.

SB noted that some of the improvements were significant. English and maths attendance had a much smaller gap than some other colleges that had been informally spoken with, but there was no national data. Pre-covid this was in the 80s.

The Committee Chair questioned the DFE requirement for more teaching hours and asked if that had happened yet. The DCEO explained the College taught 4.5 hours for each, but due to the pressure of the volume, the decision was taken to drop to three hours. The Government's decision 3 hours for English and 4 hours for maths from September. As a College they are not that far away, but will have to recruit more teachers and plan to go back to 4.5 hours from September. It was a challenge.

Management indicated that from a quality perspective they may have to dictate their offer, if they can't recruit the teachers and the current staff will not enable them to grow or achieve the demands.

The Corporation Chair asked if there was any data on end point assessments for apprentices. The DCEO had come from an Engineering ESB meeting and two employers said they have been on an employer forum with IFATE where they raised this. This is an issue across all providers, there is no benchmarking data. It is achievement data that enables the apprentice to achieve.

Complaints were shared with the majority relating to hair and beauty. **NS asked if the students complained if a teacher was not in front of a class.** It was clarified they complained if it was not their normal teacher, there is always someone in front of a class, but it might not be who the students wanted. **Member asked if the complaints are all accepted.** Each complaint is reviewed and with approaching exams students are anxious. Not all complaints were upheld and have a 10 day turnaround to investigate, unless the investigation will take longer, in which case the complainant is advised and regularly updated.

The Committee Chair asked if there had been any compliments. There had been two and compliments would be included in the future in the report.

Members reflected on the visit to Health and Social Care prior to the meeting and shared their thoughts.

ML

25/06/24

RESOLVED: The Committee discussed and accepted the Organisational Performance Management Report and the Quality Improvement Plan.

43/23-24 LITTLE EXPLORERS SELF EVALUATION FORM (SEF) AND QUALITY IMPROVEMENT PLAN (QIP)

The Nursery Operations Manager was unable to join the meeting, however her report on the SEF and QIP was shared and discussed by the Committee.

The Nursery Link Governor (SB) explained she had a visit scheduled at the Nursery coming up.

The Nursery Manager was looking at government policy and changes with the government discussing raising the staff to child ratio.

The Nursery had managed to stabilise staffing at present and had revisited the pay model.

The Committee Chair noted occupancy was at 82% and asked of that was for sustainability. OK - It was noted prices had been raised in September to ensure a good and stable service.

The Committee Chair asked if there were still any effects from covid. This was still impacting, particularly that age group that took part in lockdown. Derby city overall had experienced problems in that early years cohort.

RESOLVED: The Committee had read the report and noted the actions being taken in the Quality Improvement Plan.

44/23-24 CURRICULUM PERFORMANCE RISK REGISTER

The Curriculum Performance Risk Register was shared and discussed, there had been no significant changes made since the last meeting.

RESOLVED: The Committee approved the Curriculum and Quality Risk Register.

45/23-24 DESTINATIONS REPORT, INCLUDING UCAS CLOSURE REPORT

The Director of Student Experience and Pastoral Support presented the Annual Destinations Report from the 2022-23 academic year.

Data was shared for apprentices, adults, HE and study programmes. Destination characteristics were shared which included earnings, outcomes gaps and those declaring additional characteristics (EHCPs, mental health, pupil premium, etc).

Destination outcomes broken down per academy were also shared.

PD noted the correlation between destinations and the OMPR presented earlier. He questioned Hair and Beauty which had the worst destination figures and aligned with information

previously presented on performance. He asked for more information about the academy and if it was a teacher issue or a bigger problem. The Corporation Chair also added Members should look more at the Academy. The VP said discussions were taking place about the Hair curriculum – the problem wasn't with beauty. The T Level had collapsed as employers did not want it. The College had a hair salon and a team that showed professional behaviours but they were not producing future hairdressers. Quite a lot of providers had their own training academies and vacancies were taken by their own talent pools. The Apprenticeship area was strong, but small.

NS asked if there was any room for a partnership with the salons. The Deputy CEO explained the College had previously partnered with the Franchesco Group. The structure for beauty was different with employers wanting beauty students to have the qualifications and apprenticeships worked in a different way.

NS asked what the SLT's view was of Hair and this was discussed. The Curriculum Plan would be presented to Governors through the Curriculum Business Planning sessions.

The Corporation Chair asked about the NEETS and what support was available for them. It was age dependent and what they wanted, for example, if some were in ill health and unable to work. All are referred back to the local authority. However, the College did not stop supporting and carried out a follow up in October to attempt to get this cohort back into the apprenticeship talent pool as part of a city and College strategy. Reviews are being carried out with the current cohort of students in terms of next steps. On 25 May there is a Get Hired event for adult apprenticeships and study programmes.

The UCAS Report was shared, which reiterated more students were going onto Russell Group universities – this is a measure the DFE apply to colleges. The breakdown by gender and disadvantaged were discussed.

NS noted that six young people from care had gone onto University and asked how that compared with competitor colleges. There was no headline benchmark data, all the College could do was compare with previous years and look at national data.

RESOLVED: The Committee accepted the report and discussed its contents.

46/23-24 DATE OF NEXT MEETING

The next meeting would be held on 25 June 2024.

The meeting finished at 11.30 am